



**Diligent**  
**HR Solution**

**PF & ESI Consultant**



**We Provide Best Solution For  
PF, ESI, Labour Law  
Compliance &  
Payroll Management**



[www.diligenthr.com](http://www.diligenthr.com)

## About Us:

We are fastest growing HR Management Consulting Firm. We are expert in PF, ESI, Labour Law Compliance and Payroll Services.

## Our Services

### PF & ESI Services

- PF & ESI Registration
- Monthly Returns and Compliance
- PF & ESI Claims
- PF & ESI Training for HR
- Dealing with PF & ESI Offices



### Insurance

- Employee group Insurance
- Individual Insurance

### Payroll Services

- Salary processing
- Attendance Management
- Leave Management
- Employee Records
- Statutory Reports

## Labour Law Compliances

- Registration and Licencing
- Record Keeping & Return Filing
- HR Audits
- Vender Audits
- Maintaining Notice Board

## POSH Compliance

- Internal Complaint Committee Formation
- Anti-Sexual Harassment Policy
- Awareness Program for Employees
- Record Keeping and Return Filing



## BOCW Services:

- Employee Registration
- Monthly Compliance
- Record Keeping and Return filing



## Contract Labour Services

- Principal Employer Registration
- Contract Labour License
- Record Keeping & Return Filing
- And Other Compliances

## Recruitment services

- IT. & ITES
- Marketing & Sales
- HR & Admin
- Finance & Account
- Contract Staffing



## Practical Training Programs

- PF & ESI Return Filing & Compliances
- Compensation & Benifits
- Labour Law Compliances
- Payroll Processing
- Form Filling For New Employee & Record Keeping



## Registration Services:

- MSME Registration
- MLWF Registration
- PT Registration
- Shop Act License
- Contract Labour Licence
- Principal Employer Registration
- GST Registration
- BOCW Registration
- Employment Exchange Registration

## Why Us?

Because we are the expert in PF, ESI and Contract Labour Law Compliances. We know the seriousness of Labour Law compliances. Now Days this is very important part for Principal Employer as well as for Contractors. We have the solution for any kind of problem in this area. We can support to improve the Labour Law Compliances part.



## Happy Client



Improve your  
**PF, ESI Compliances**  
with  
**DILIGENT HR SOLUTION**

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